

Fill in this information to identify the case:

Debtor  
1 WELDED CONSTRUCTION LP

Debtor 2 \_\_\_\_\_  
(Spouse, if filing)

United States Bankruptcy Court for the: \_\_\_\_\_ District of DELAWARE

Case number 18-12378/KG

Official Form 410

Proof of Claim

12/15

Read the instructions before filling out this form. This form is for making a claim for payment in a bankruptcy case. Do not use this form to make a request for payment of an administrative expense. Make such a request according to 11 U.S.C. § 503.

Filers must leave out or redact information that is entitled to privacy on this form or on any attached documents. Attach redacted copies of any documents that support the claim, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, judgments, mortgages, and security agreements. Do not send original documents; they may be destroyed after scanning. If the documents are not available, explain in an attachment.

A person who files a fraudulent claim could be fined up to \$500,000, imprisoned for up to 5 years, or both. 18 U.S.C. §§ 152, 157, and 3571.

Fill in all the information about the claim as of the date the case was filed. That date is on the notice of bankruptcy (Form 309) that you received.

Part 1: Identify the Claim

1. Who is the current creditor?	<p><u>ACCOUNTEMPS</u> Name of the current creditor (the person or entity to be paid for this claim)</p> <p>Other names the creditor used with the debtor _____</p>	
2. Has this claim been acquired from someone else?	<p><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes. From whom? _____</p>	
3. Where should notices and payments to the creditor be sent?  Federal Rule of Bankruptcy Procedure (FRBP) 2002(g)	<p>Where should notices to the creditor be sent?</p> <p><u>ROBERT HALF / ATTN: KAREN LIMA</u> Name</p> <p><u>PO</u> <u>BOX 5024</u> Number Street</p> <p><u>SAN RAMON CA 94583</u> City State Zip Code</p> <p>Contact phone <u>510-925-2511</u></p> <p>Contact email <u>KAREN.LIMA@ROBERTHALF.COM</u></p> <p>Uniform claim identifier for electronic payments in chapter 13 (if you use one): _____</p>	<p>Where should payments to the creditor be sent? (if different)</p> <p>_____ Name</p> <p>_____ Number Street</p> <p>_____ City State Zip Code</p> <p>Contact phone _____</p> <p>Contact email _____</p>
4. Does this claim amend one already filed?	<p><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Claim number on court claims registry (if known) _____ Filed on _____ MM / DD / YYYY</p>	
5. Do you know if anyone else has filed a proof of claim for this claim?	<p><input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Who made the earlier filing? _____</p> <p><input checked="" type="checkbox"/> Date Stamped Copy Returned <input type="checkbox"/> No self addressed stamped envelope <input type="checkbox"/> No copy to return</p>	

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**Part 2: Give Information About the Claim as of the Date the Case Was Filed**

6. Do you have any number you use to identify the debtor?  No  Yes Last 4 digits of the debtor's account or any number you use to identify the debtor: 03420-003323000

7. How much is the claim? \$5,401.73 Does this amount include interest or other charges?  No  Yes. Attach statement itemizing interest, fees, expenses, or other charges required by Bankruptcy Rule 3001(c)(2)(A).

8. What is the basis of the claim? Examples: Goods sold, money loaned, lease, services performed, personal injury or wrongful death, or credit card. Attach redacted copies of any documents supporting the claim required by Bankruptcy Rule 3001(c). Limit disclosing information that is entitled to privacy, such as health care information.

SERVICES PERFORMED

9. Is all or part of the claim secured?  No  Yes The claim is secured by a lien on property.

**Nature of property:**

- Real estate. If the claim is secured by the debtor's principal residence, file a *Mortgage Proof of Claim Attachment* (Official Form 410-A) with this *Proof of Claim*.
- Motor vehicle
- Other. Describe: \_\_\_\_\_

**Basis for perfection:** \_\_\_\_\_

Attach redacted copies of documents, if any, that show evidence of perfection of a security interest (for example, a mortgage, lien, certificate of title, financing statement, or other document that shows the lien has been filed or recorded.)

Value of property: \$ \_\_\_\_\_

Amount of the claim that is secured: \$ \_\_\_\_\_

Amount of the claim that is unsecured: \$ \_\_\_\_\_ (The sum of the secured and unsecured amounts should match the amount in line 7.)

Amount necessary to cure any default as of the date of the petition: \$ \_\_\_\_\_

Annual Interest Rate (when case was filed) \_\_\_\_\_ %

- Fixed
- Variable

10. Is this claim based on a lease?  No  Yes Amount necessary to cure any default as of the date of the petition. \$ \_\_\_\_\_

11. Is this claim subject to a right of setoff?  No  Yes Yes. Identify the property \_\_\_\_\_

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12. Is all or part of the claim entitled to priority under 11 U.S.C. § 507(a)?

A claim may be partly priority and partly nonpriority. For example, in some categories, the law limits the amount entitled to priority.

No  
 Yes

Yes. Check all that apply:

Amount entitled to priority

- Domestic support obligations (including alimony and child support) under 11 U.S.C. § 507(a)(1)(A) or (a)(1)(B). \$ \_\_\_\_\_
- Up to \$2,775\* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use. 11 U.S.C. § 507(a)(7). \$ \_\_\_\_\_
- Wages, salaries, or commissions (up to \$12,475\*) earned within 180 days before the bankruptcy petition is filed or the debtor's business ends, whichever is earlier. 11 U.S.C. § 507(a)(4). \$ \_\_\_\_\_
- Taxes or penalties owed to governmental units. 11 U.S.C. § 507(a)(8). \$ \_\_\_\_\_
- Contributions to an employee benefit plan. 11 U.S.C. § 507(a)(5). \$ \_\_\_\_\_
- Other. Specify subsection of 11 U.S.C. § 507(a)(\_\_\_\_) that applies. \$ \_\_\_\_\_

\* Amounts are subject to adjustment on 4/01/16 and every 3 years after that for cases begun on or after the date of adjustment.

**Part 3: Sign Below**

The person completing this proof of claim must sign and date it. FRBP 9011(b).

If you file this claim electronically, FRBP 5005(a)(2) authorizes courts to establish local rules specifying what a signature is.

A person who files a fraudulent claim could be fined up to \$500,000, imprisoned for up to 5 years, or both. 18 U.S.C. §§ 152, 157, and 3571.

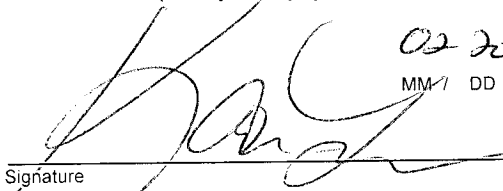
Check the appropriate box:

- I am the creditor.
- I am the creditor's attorney or authorized agent.
- I am the trustee, or the debtor, or their authorized agent. Bankruptcy Rule 3004.
- I am a guarantor, surety, endorser, or other codebtor. Bankruptcy Rule 3005.

I understand that an authorized signature on this *Proof of Claim* serves as an acknowledgment that when calculating the amount of the claim, the creditor gave the debtor credit for any payments received toward the debt.

I have examined the information in this *Proof of Claim* and have a reasonable belief that the information is true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

  
 MM / DD / YYYY  
 02 / 20 / 2019

Signature

Print the name of the person who is completing and signing this claim:

Name KAREN LIMA  
First name Middle name Last name

Title RECOVERY MANAGER

Company ROBERT HALF INTERNATIONAL  
Identify the corporate servicer as the company if the authorized agent is a servicer.

Address 2613 CAMINO RAMON  
Number Street

SAN RAMON CA 94583  
City State ZIP Code

Contact phone KAREN LIMA :925-913-2511 Email KAREN.LIMA@ROBERTHALF.COM

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FEB 25 2019

KURTZMAN CARSON CONSULTANTS

PeopleSoft Receivables  
 AGING DETAIL BY BUSINESS UNIT  
 as of 22-OCT-2018

Page No. 1  
 Run Date 02/20/2019  
 Run Time 10:20:56

Report ID: AR30003  
 Aging Id: MAIN /  
 Currency Base Currency  
 Rate Type:

Item	Employee Name	Line	As Of	Ent Typ/Rsn	Cur	Amount	Other
TATUS	03420-003323000			WELDED CONSTRUCTION LP		PERRYSBURG	OH
51930708	Richardville,Eri	1	10/09/2018	EXDR	REG USD	1,052.13	1,052.13
51930708	Richardville,Eri	2	10/09/2018	EXDR	OVT USD	115.60	115.60
51967370	Biel,Laura	1	10/15/2018	EXDR	REG USD	1,127.28	1,127.28
51999427	Richardville,Eri	1	10/17/2018	EXDR	REG USD	837.75	837.75
52016695	Richardville,Eri	1	10/22/2018	EXDR	REG USD	1,052.13	1,052.13
52016695	Richardville,Eri	2	10/22/2018	EXDR	OVT USD	89.56	89.56
52016969	Biel,Laura	1	10/22/2018	EXDR	REG USD	1,127.28	1,127.28
Total						WELDED CONSTRUCTION LP	5,401.73
Total TATUS							5,401.73



Week Ending Date: 10/5/18

Online Timesheet

Employee ID	Name (Last, First Middle)
3021037281	Richardville, Eric

Job Order Number	Client Company Name	Report To
0010445245	Welded Construction LP	Krzysztofik, Jackie

Time worked for one week only, starting with Saturday and ending on Friday midnight.

Day	Date	In	Out	In	Out	In	Out	Total
Sat	9/29/18							
Sun	9/30/18							
Mon	10/1/18	7:20 AM	4:10 PM					8.84
Tue	10/2/18	7:20 AM	4:10 PM					8.84
Wed	10/3/18	7:15 AM	4:15 PM					9.00
Thu	10/4/18	7:15 AM	3:45 PM					8.50
Fri	10/5/18	7:15 AM	3:00 PM					7.75
<b>Total Weekly Hours:</b>								<b>42.93</b>

**Employee Authorization**

Hours entered by employee were submitted electronically.

**Electronically Submitted on 10/8/18 4:10:38 AM PDT**

**by Eric Richardville**

**Client Approval**

The Total Hours as shown on this timesheet were approved electronically.

**Electronically Approved on 10/8/18 5:30:53 AM PDT**

**by Jackie Krzysztofik**



Week Ending Date: 10/12/18

Online Timesheet

Employee ID	Name (Last, First Middle)
3020784456	Biel, Laura

Job Order Number	Client Company Name	Report To
0010479438	Welded Construction LP	Krzysztofik, Jackie

Time worked for one week only, starting with Saturday and ending on Friday midnight.

Day	Date	In	Out	In	Out	In	Out	Total
Sat	10/6/18							
Sun	10/7/18							
Mon	10/8/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Tue	10/9/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Wed	10/10/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Thu	10/11/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Fri	10/12/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
<b>Total Weekly Hours:</b>								<b>40.00</b>

**Employee Authorization**

Hours entered by employee were submitted electronically.

**Electronically Submitted on** 10/12/18 11:28:19 AM PDT

**by** Laura Biel

**Client Approval**

The Total Hours as shown on this timesheet were approved electronically.

**Electronically Approved on** 10/12/18 12:14:41 PM PDT

**by** Jackie Krzysztofik



Week Ending Date: 10/12/18

Online Timesheet

Employee ID	Name (Last, First Middle)
3021037281	Richardville, Eric

Job Order Number	Client Company Name	Report To
0010445245	Welded Construction LP	Krzysztofik, Jackie

Time worked for one week only, starting with Saturday and ending on Friday midnight.

Day	Date	In	Out	In	Out	In	Out	Total
Sat	10/6/18							
Sun	10/7/18							
Mon	10/8/18	7:05 AM	3:25 PM					8.34
Tue	10/9/18	7:20 AM	1:30 PM					6.17
Wed	10/10/18							
Thu	10/11/18	7:15 AM	4:10 PM					8.92
Fri	10/12/18	7:25 AM	3:50 PM					8.42
<b>Total Weekly Hours:</b>								<b>31.85</b>

**Employee Authorization**

Hours entered by employee were submitted electronically.

**Electronically Submitted on** 10/12/18 12:49:28 PM PDT

**by** Eric Richardville

**Client Approval**

The Total Hours as shown on this timesheet were approved electronically.

**Electronically Approved on** 10/16/18 4:02:50 AM PDT

**by** Jackie Krzysztofik



Week Ending Date: 10/19/18

Online Timesheet

Employee ID	Name (Last, First Middle)
3021037281	Richardville, Eric

Job Order Number	Client Company Name	Report To
0010445245	Welded Construction LP	Krzysztofik, Jackie

Time worked for one week only, starting with Saturday and ending on Friday midnight.

Day	Date	In	Out	In	Out	In	Out	Total
Sat	10/13/18							
Sun	10/14/18							
Mon	10/15/18	7:15 AM	3:40 PM					8.42
Tue	10/16/18	7:15 AM	4:20 PM					9.09
Wed	10/17/18	7:20 AM	3:35 PM					8.25
Thu	10/18/18	7:20 AM	3:30 PM					8.17
Fri	10/19/18	7:10 AM	3:30 PM					8.34
<b>Total Weekly Hours:</b>								<b>42.27</b>

**Employee Authorization**

Hours entered by employee were submitted electronically.

**Electronically Submitted on** 10/19/18 12:25:43 PM PDT

**by** Eric Richardville

**Client Approval**

The Total Hours as shown on this timesheet were approved electronically.

**Electronically Approved on** 10/19/18 1:47:21 PM PDT

**by** Jackie Krzysztofik





Week Ending Date: 10/19/18

Online Timesheet

Employee ID	Name (Last, First Middle)
3020784456	Biel, Laura

Job Order Number	Client Company Name	Report To
0010479438	Welded Construction LP	Krzysztofik, Jackie

Time worked for one week only, starting with Saturday and ending on Friday midnight.

Day	Date	In	Out	In	Out	In	Out	Total
Sat	10/13/18							
Sun	10/14/18							
Mon	10/15/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Tue	10/16/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Wed	10/17/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Thu	10/18/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
Fri	10/19/18	8:00 AM	12:30 PM	1:30 PM	5:00 PM			8.00
<b>Total Weekly Hours:</b>								<b>40.00</b>

**Employee Authorization**

Hours entered by employee were submitted electronically.

**Electronically Submitted on 10/19/18 10:34:57 AM PDT**

**by** Laura Biel

**Client Approval**

The Total Hours as shown on this timesheet were approved electronically.

**Electronically Approved on 10/19/18 1:47:28 PM PDT**

**by** Jackie Krzysztofik

**Labor Invoice – DUE UPON RECEIPT**

**Personal & Confidential**  
 Jackie Krzysztofik  
 WELDED CONSTRUCTION LP  
 26933 ECKEL RD  
 PERRYSBURG OH 43551

**Please Remit To:**  
 Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

Duplicate

Line	Employee Name	Wk End Dt	"Report-To" Supervisor	Qty	UOM	Bill Rate	Amount
1	Richardville, Eric	10/05/2018	Krzysztofik, Jackie	40.00	HRS REG	\$ 24.64	\$ 985.60 Tx
2	Richardville, Eric	10/05/2018	Krzysztofik, Jackie	2.93	HRS OVT	\$ 36.96	\$ 108.29 Tx
Subtotal for Week-Ended: 10/05/2018				42.93	HRS		\$ 1,093.89

<b>Invoice Subtotal:</b>	<b>\$ 1,093.89</b>
Total Taxes:	\$ 73.84
<b>TOTAL AMOUNT DUE:</b>	<b>\$ 1,167.73</b>

We provide more timely and accurate information to the business community by sharing our accounts receivable information with National Credit Reporting Agencies.

Any questions regarding this invoice, please call or email:  
 (800) 776-3770 / inquiries.dpk@roberthalf.com

For qualified temporary accounting and finance professionals please call:  
 (800) 803-8367

Please detach and return this remittance stub with your payment.

Thank you for choosing Accountemps!

Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

Customer Number	Invoice Number	Total Amount
03420-003323000	51930708	\$ 1,167.73

0342000332300051930708001167739

**Labor Invoice – DUE UPON RECEIPT**

**Personal & Confidential**  
 Jackie Krzystofik  
 WELDED CONSTRUCTION LP  
 26933 ECKEL RD  
 PERRYSBURG OH 43551

**Please Remit To:**  
 Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

Duplicate

Line	Employee Name	Wk End Dt	"Report-To" Supervisor	Qty	UOM	Bill Rate	Amount
1	Biel,Laura	10/12/2018	Krzystofik,Jackie	40.00	HRS REG	\$ 26.40	\$ 1,056.00 Tx
Subtotal for Week-Ended: 10/12/2018				40.00	HRS		\$ 1,056.00

<b>Invoice Subtotal:</b>	<b>\$ 1,056.00</b>
Total Taxes:	\$ 71.28
<b>TOTAL AMOUNT DUE:</b>	<b>\$ 1,127.28</b>

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 CHICAGO IL 60693

Customer Number	Invoice Number	Total Amount
03420-003323000	51967370	\$ 1,127.28

0342000332300051967370001127282

**Labor Invoice – DUE UPON RECEIPT**

**Personal & Confidential**  
 Jackie Krzystofik  
 WELDED CONSTRUCTION LP  
 26933 ECKEL RD  
 PERRYSBURG OH 43551

**Please Remit To:**  
 Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

**Pay Online:** <https://www.roberthalf.com/pay>

Duplicate

Line	Employee Name	Wk End Dt	"Report-To" Supervisor	Qty	UOM	Bill Rate	Amount
1	Richardville, Eric	10/12/2018	Krzystofik, Jackie	31.85	HRS REG	\$ 24.64	\$ 784.78 Tx
Subtotal for Week-Ended: 10/12/2018				31.85	HRS		\$ 784.78

<b>Invoice Subtotal:</b>	<b>\$ 784.78</b>
Total Taxes:	\$ 52.97
<b>TOTAL AMOUNT DUE:</b>	<b>\$ 837.75</b>

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 CHICAGO IL 60693

Customer Number	Invoice Number	Total Amount
03420-003323000	51999427	\$ 837.75

0342000332300051999427000837758

**Labor Invoice – DUE UPON RECEIPT**

**Personal & Confidential**  
 Jackie Krzysztofik  
 WELDED CONSTRUCTION LP  
 26933 ECKEL RD  
 PERRYSBURG OH 43551

**Please Remit To:**  
 Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

**Pay Online:** <https://www.roberthalf.com/pay>

Duplicate

Line	Employee Name	Wk End Dt	"Report-To" Supervisor	Qty	UOM	Bill Rate	Amount
1	Richardville, Eric	10/19/2018	Krzysztofik, Jackie	40.00	HRS REG	\$ 24.64	\$ 985.60 Tx
2	Richardville, Eric	10/19/2018	Krzysztofik, Jackie	2.27	HRS OVT	\$ 36.96	\$ 83.90 Tx
Subtotal for Week-Ended: 10/19/2018				42.27	HRS		\$ 1,069.50

<b>Invoice Subtotal:</b>	<b>\$ 1,069.50</b>
Total Taxes:	\$ 72.19
<b>TOTAL AMOUNT DUE:</b>	<b>\$ 1,141.69</b>

We provide more timely and accurate information to the business community by sharing our accounts receivable information with National Credit Reporting Agencies.

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 (800) 803-8367

Please detach and return this remittance stub with your payment.

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Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

Customer Number	Invoice Number	Total Amount
03420-003323000	52016695	\$ 1,141.69

0342000332300052016695001141696

**Labor Invoice – DUE UPON RECEIPT**

**Personal & Confidential**  
 Jackie Krzystofik  
 WELDED CONSTRUCTION LP  
 26933 ECKEL RD  
 PERRYSBURG OH 43551

**Please Remit To:**  
 Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

**Pay Online:** <https://www.roberthalf.com/pay>

Duplicate

Line	Employee Name	Wk End Dt	"Report-To" Supervisor	Qty	UOM	Bill Rate	Amount
1	Biel,Laura	10/19/2018	Krzystofik,Jackie	40.00	HRS REG	\$ 26.40	\$ 1,056.00 Tx
Subtotal for Week-Ended: 10/19/2018				40.00	HRS		\$ 1,056.00

<b>Invoice Subtotal:</b>	<b>\$ 1,056.00</b>
Total Taxes:	\$ 71.28
<b>TOTAL AMOUNT DUE:</b>	<b>\$ 1,127.28</b>

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For qualified temporary accounting and finance professionals please call:  
 (800) 803-8367

Please detach and return this remittance stub with your payment.

Thank you for choosing Accountemps!

Accountemps  
 12400 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693

Customer Number	Invoice Number	Total Amount
03420-003323000	52016969	\$ 1,127.28

0342000332300052016969001127280



May 21, 2018

**Personal & Confidential**

JACKIE KRZYSZTOFIK  
WELDED CONSTRUCTION LP  
26933 ECKEL RD  
PERRYSBURG, OH 43551-1215

Job Order Number: 03420-0010445245

Dear Jackie,

Thank you for selecting Accountemps to meet your staffing needs. Eric Richardville is scheduled to start with Welded Construction LP as a Data Entry Clerk on 05-21-2018. As agreed, we will invoice your firm at the rate of \$24.64 per hour. If applicable, overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit either an electronic time record or a time sheet for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

Accountemps, a Robert Half Company, is the world's first and largest specialized financial temporary staffing firm for accounting and financial professionals. We provide professionals on a temporary, temporary-to-hire and salaried basis. We are a division of Robert Half International Inc., the world's leader in specialized consulting and staffing services since 1948.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

Accountemps  
2210 Levis Common Blvd  
The Town Center at Levis Common Ste 2210  
Perrysburg, OH 43551  
(800) 803-8367

## GENERAL CONDITIONS OF ASSIGNMENT

Thank you for your confidence in *Accountemps*. Our professional is assigned to you under the following General Conditions of Assignment and the enclosed Terms of Payment.

<b>Scope of Assignment</b>	<p>Supervision of our professional's work is your responsibility. Our professional is only authorized to perform work within the scope of the assignment. You shall not permit our professional to perform services remotely (e.g., on premises other than your or your customer's premises), or using computers or other electronic devices, software or network equipment owned or licensed by our professional.</p> <p>Since <i>Accountemps</i> is not a professional accounting firm, it is expressly understood that our professionals are not authorized to render an opinion on behalf of <i>Accountemps</i> or on your behalf on financial statements, nor are our professionals authorized to sign the name of <i>Accountemps</i> on any document or to sign their own names on financial statements or tax returns.</p>
<b>Client's Responsibility</b>	<p><b>It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and we shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures. Please notify us immediately if you require <i>Accountemps</i> to perform background checks or other placement screenings of our professional. We will conduct such checks or screenings only if they are described in a signed, written amendment to these General Conditions of Assignment.</b></p> <p>Under no circumstances will you permit our professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables. It is understood that you have full responsibility for providing safe working conditions, as required by law, including ensuring that safety plans exist for and safety related training is provided to our professional working on your premises. Under no circumstances will you permit our professional to have contact with minors or with adults with reduced mental capacity. If this assignment is for work to be performed under a government contract or subcontract, you will notify us immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if we are legally required to initiate E-Verify verification procedures for our professional assigned to you.</p> <p>It is understood that we will not authorize our professional to operate machinery (other than office machines) or automotive equipment. It is agreed that you accept full responsibility for, and that we do not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing.</p> <p>It is understood that you are responsible for reporting any claim to us in writing during or within ninety (90) days after the assignment. Under no circumstance will <i>Accountemps</i> be responsible for any claim related to the assignment, including but not limited to work performed by our professional, unless you have reported such claim in writing to us within ninety (90) days after termination of the assignment.</p>
<b>Confidentiality</b>	<p>Our professional will agree to execute any confidentiality agreement you may require. You are responsible for obtaining our professional's signature.</p> <p>You agree to hold in confidence the social security number and other legally protected personal information of our professional and to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.</p>
<b>Limitation on Liability</b>	<p>We make no express or implied warranty, including, but not limited to, any warranty of quality, performance, merchantability or fitness for any purpose with respect to any services performed or any goods provided, including, but not limited to, financial or accounting services performed, or software developed, for you. Under no circumstances are we liable for any special, incidental, exemplary, indirect damages, lost profits or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility. Our liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid by you to us for the services that are the subject of the claim, regardless of the basis on which you are entitled to claim damages from us (including, but not limited to, fundamental breach, negligence, misrepresentation, or other contract or tort claim).</p>
<b>Insurance</b>	<p>In addition to workers' compensation insurance, we also maintain commercial liability insurance.</p>
<b>No Contrary Agreements</b>	<p>These General Conditions of Assignment contain the complete and final agreement on the topics they address, and they supersede any prior agreements or understandings on these topics. Our professionals do not have authority either to verbally modify these General Conditions of Assignment or to assume additional responsibilities other than those set forth in these General Conditions of Assignment.</p>

Job Order: 03420-0010445245

Date: 05-21-2018



## TERMS OF PAYMENT

Thank you for your confidence in *Accountemps*. Our professional for the assignment of a Data Entry Clerk is Eric Richardville. The assignment will start on 05-21-2018. As agreed or otherwise communicated, we will invoice your firm at the rate of \$24.64 per hour. Should you wish to use our professional for other assignments, please let us know. The hourly billing rate may then change to reflect the experience necessary to complete the assignment. Call *Accountemps* for any changes in the assignment. We request a minimum thirty (30) days notice prior to ending any assignment.

Our professional is assigned to you under the following Terms of Payment:

<b>Guarantee</b>	<i>Accountemps</i> guarantees your satisfaction with our professional's services by extending to you a one-day (8 hours) guarantee period. If, for any reason, you are dissatisfied with the professional assigned to you, <i>Accountemps</i> will not charge for the first eight hours worked, provided that <i>Accountemps</i> replaces the individual assigned. Unless you contact us before the end of the first eight hours guarantee period, you agree that our professional assigned is satisfactory.
<b>Time Sheet</b>	Our professional will submit either an electronic time record or a time sheet for verification and approval at the end of each week. Your approval thereby indicates your acknowledgement of the General Conditions of Assignment and these Terms of Payment. Our compensation to our assigned professional is on a weekly basis, and you will be billed weekly for the total hours worked, including time spent completing, revising, and/or resubmitting a time sheet or electronic time record during business hours, and we ask that you respect those guidelines. Because <i>Accountemps</i> invoices reflect payroll we have already paid, our invoices are due upon receipt. Applicable sales and service taxes shall be added to these invoices. In the event that you fail to pay the invoice when due, you agree to pay all of our costs of collection, including reasonable attorneys' fees, whether or not legal action is initiated. Additionally, we may, at our option, charge interest on any overdue amounts at a rate of the lesser of 1 1/2% per month or the highest rate allowed by applicable law from the date the amount first became due.
<b>Overtime</b>	If applicable, overtime will be billed at 1.50 times the normal billing rate. Federal law defines overtime as hours in excess of 40 hours per week, state laws vary. If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
<b>Hiring the Person Referred to You</b>	<p>After you evaluate the performance and potential of our professional on the job, you may wish to employ this person directly. Our professionals represent our inventory of skilled employees and in the event you wish them converted to your employ or another employer to whom you refer them, you agree to pay a conversion fee. The conversion fee is payable if you hire our professional assigned to you, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if our professional assigned to you is hired by (i) a subsidiary or other related company or business as a result of your referral of our professional to that company or (ii) one of your customers as a result of our professional providing services to that customer.</p> <p>The conversion fee will equal 35% of the professional's aggregate annual compensation, including bonuses.</p> <p>The conversion fee will be owed and invoiced upon your hiring of our professional, and payment is due upon receipt of this invoice. The same calculation will be used if you convert our professional on a part-time basis using the full-time equivalent salary.</p>
<b>Employment Taxes and Withholdings</b>	<i>Accountemps</i> will handle, to the extent applicable, any workers' compensation insurance, federal, state and local withholding taxes and unemployment taxes, as well as social security, state disability insurance or other payroll charges.
<b>General Conditions</b>	<p><i>Accountemps</i> may increase our rates provided under the Terms of Payment to reflect increases in our own costs of doing business, including costs associated with higher wages for workers and/or related tax, benefit and other costs. We will provide written or verbal notice of the increase in our rates. Any increase in our rates will be prospective, starting as of the effective date <i>Accountemps</i> specifies.</p> <p>Our professional is also assigned to you under the General Conditions of Assignment, a copy of which has been provided. We reserve the right to re-assign our professional.</p>

Job Order: 03420-0010445245

Date: 05-21-2018



June 11, 2018

**Personal & Confidential**

JACKIE KRZYSZTOFIK  
WELDED CONSTRUCTION LP  
26933 ECKEL RD  
PERRYSBURG, OH 43551-1215

Job Order Number: 03420-0010479438

Dear Jackie,

Thank you for selecting Accountemps to meet your staffing needs. Laura Biel is scheduled to start with Welded Construction LP as a Data Entry Clerk on 06-11-2018. As agreed, we will invoice your firm at the rate of \$26.40 per hour. If applicable, overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit either an electronic time record or a time sheet for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

Accountemps, a Robert Half Company, is the world's first and largest specialized financial temporary staffing firm for accounting and financial professionals. We provide professionals on a temporary, temporary-to-hire and salaried basis. We are a division of Robert Half International Inc., the world's leader in specialized consulting and staffing services since 1948.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

Accountemps  
2210 Levis Common Blvd  
The Town Center at Levis Common Ste 2210  
Perrysburg, OH 43551  
(800) 803-8367

## GENERAL CONDITIONS OF ASSIGNMENT

Thank you for your confidence in *Accountemps*. Our professional is assigned to you under the following General Conditions of Assignment and the enclosed Terms of Payment.

<b>Scope of Assignment</b>	<p>Supervision of our professional's work is your responsibility. Our professional is only authorized to perform work within the scope of the assignment. You shall not permit our professional to perform services remotely (e.g., on premises other than your or your customer's premises), or using computers or other electronic devices, software or network equipment owned or licensed by our professional.</p> <p>Since <i>Accountemps</i> is not a professional accounting firm, it is expressly understood that our professionals are not authorized to render an opinion on behalf of <i>Accountemps</i> or on your behalf on financial statements, nor are our professionals authorized to sign the name of <i>Accountemps</i> on any document or to sign their own names on financial statements or tax returns.</p>
<b>Client's Responsibility</b>	<p><b>It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and we shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures. Please notify us immediately if you require <i>Accountemps</i> to perform background checks or other placement screenings of our professional. We will conduct such checks or screenings only if they are described in a signed, written amendment to these General Conditions of Assignment.</b></p> <p>Under no circumstances will you permit our professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables. It is understood that you have full responsibility for providing safe working conditions, as required by law, including ensuring that safety plans exist for and safety related training is provided to our professional working on your premises. Under no circumstances will you permit our professional to have contact with minors or with adults with reduced mental capacity. If this assignment is for work to be performed under a government contract or subcontract, you will notify us immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if we are legally required to initiate E-Verify verification procedures for our professional assigned to you.</p> <p>It is understood that we will not authorize our professional to operate machinery (other than office machines) or automotive equipment. It is agreed that you accept full responsibility for, and that we do not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing.</p> <p>It is understood that you are responsible for reporting any claim to us in writing during or within ninety (90) days after the assignment. Under no circumstance will <i>Accountemps</i> be responsible for any claim related to the assignment, including but not limited to work performed by our professional, unless you have reported such claim in writing to us within ninety (90) days after termination of the assignment.</p>
<b>Confidentiality</b>	<p>Our professional will agree to execute any confidentiality agreement you may require. You are responsible for obtaining our professional's signature.</p> <p>You agree to hold in confidence the social security number and other legally protected personal information of our professional and to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.</p>
<b>Limitation on Liability</b>	<p>We make no express or implied warranty, including, but not limited to, any warranty of quality, performance, merchantability or fitness for any purpose with respect to any services performed or any goods provided, including, but not limited to, financial or accounting services performed, or software developed, for you. Under no circumstances are we liable for any special, incidental, exemplary, indirect damages, lost profits or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility. Our liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid by you to us for the services that are the subject of the claim, regardless of the basis on which you are entitled to claim damages from us (including, but not limited to, fundamental breach, negligence, misrepresentation, or other contract or tort claim).</p>
<b>Insurance</b>	<p>In addition to workers' compensation insurance, we also maintain commercial liability insurance.</p>
<b>No Contrary Agreements</b>	<p>These General Conditions of Assignment contain the complete and final agreement on the topics they address, and they supersede any prior agreements or understandings on these topics. Our professionals do not have authority either to verbally modify these General Conditions of Assignment or to assume additional responsibilities other than those set forth in these General Conditions of Assignment.</p>

Job Order: 03420-0010479438

Date: 06-11-2018

## TERMS OF PAYMENT

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<b>Overtime</b>	If applicable, overtime will be billed at 1.50 times the normal billing rate. Federal law defines overtime as hours in excess of 40 hours per week, state laws vary. If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
<b>Hiring the Person Referred to You</b>	<p>After you evaluate the performance and potential of our professional on the job, you may wish to employ this person directly. Our professionals represent our inventory of skilled employees and in the event you wish them converted to your employ or another employer to whom you refer them, you agree to pay a conversion fee. The conversion fee is payable if you hire our professional assigned to you, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if our professional assigned to you is hired by (i) a subsidiary or other related company or business as a result of your referral of our professional to that company or (ii) one of your customers as a result of our professional providing services to that customer.</p> <p>The conversion fee will equal 35% of the professional's aggregate annual compensation, including bonuses.</p> <p>The conversion fee will be owed and invoiced upon your hiring of our professional, and payment is due upon receipt of this invoice. The same calculation will be used if you convert our professional on a part-time basis using the full-time equivalent salary.</p>
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Job Order: 03420-0010479438

Date: 06-11-2018